



General Ledger Wizard

Benefits

- Easy to use and customize to your needs
- Configures itself to your system setup
- Minimal implementation effort
- No WebADI objects used
- Multiple ledgers, periods, categories, sources in single sheet
- Reliable database connection
- Download Journals
- Line DFF and Invoice Tax DFF support

GL Wizard allows you to create Actuals, Encumbrances, Budget Amounts and Budget Journals in Oracle General Ledger from Excel, via the GL interface table. It is robust, fast, easy to use and flexible. There is no reliance on WebADI objects making installation, rollout and subsequent Excel/EBS upgrades very simple. Use Excel to create multiple journals across different ledgers, periods, categories, sources and batches all in a single sheet. Oracle function security controls access to uploading and importing and control totals can be used in Excel to further regulate your data uploads. You can download existing journals directly into the Wizard allowing for quick and easy journal creation based on previous data or for analysis purposes.

Enjoy the smoothest integration from your desktop to Oracle GL.

Feature Overview

- Based on MS-Excel
- Control the entire process from the spreadsheet
- Forms assist with data entry validation and error correction
- Two way interface between Excel and Oracle
- Correct and reload in minimal time
- No need to log into Oracle Applications forms

Upload Results							Journal						
Upload Status	Upload Message	Line Status	Interface ID	Batch ID	Journal ID	Balance Type	Ledger Name	Group ID	Batch Name	Journal Name	Source	Period	Category
Accepted		Accepted	1500017	2967294	4720279	Actual	Vision Services (USA)	1234	Hamilton Office Rent	Rent Journal Sep-14	Manual	SEP-14	Accrual
		Accepted	1500018										
		Accepted	1500019										
		Accepted	1500020										
		Accepted	1500021										
		Accepted	1500022										
		Accepted	1500023										
		Accepted	1500024										
		Accepted	1500025										
		Accepted	1500026										
		Accepted	1500027										
		Accepted	1500028										
Accepted		Accepted	1500029	2967294	4720280	Actual	Vision Services (USA)	1234	Hamilton Office Rent	Rent Journal Oct-14	Manual	OCT-14	Accrual
		Accepted	1500030										
		Accepted	1500031										
		Accepted	1500032										
		Accepted	1500033										
		Accepted	1500034										
		Accepted	1500035										
		Accepted	1500036										
		Accepted	1500037										
		Accepted	1500038										
		Accepted	1500039										
		Accepted	1500040										
Accepted		Accepted	1500041	2967294	4720281	Actual	Vision Services (USA)	1234	Hamilton Office Rent	Rent Journal Nov-14	Manual	NOV-14	Accrual
		Accepted	1500042										
		Accepted	1500043										

Architecture

- Compatible with Microsoft Excel 2000 and later versions
- R11i to R12
- Uses Oracle Applications function security
- XML Web-based Communication
- No client install and can be ready to use in minutes

Manage Templates

- Users select a Template Name/Mode (Actuals, Budget Amounts, Budget Journals, Encumbrances)
- The 'Manage Templates' form enables you to quickly select what information to include in the worksheet for that mode
- Mandatory columns are pre-selected, users can select other fields to also be mandatory
- Allows labels names to be changed and columns to be removed

Name	Select	Mandatory	Order By	Custom View Label	Comment	Read Only
Upload Status	Yes	Yes	20		Mandatory	No
Upload Message	Yes	Yes	30		Displays the Status Will either Error or Accepted	No
Line Status	Yes	Yes	40		Mandatory Column	No
Request ID	Yes	Yes	50		Mandatory Column	No
Interface ID	Yes	No	60		Mandatory Column	No
Batch ID	Yes	No	70		Mandatory Column	No
Journal ID	Yes	No	80		Mandatory Column	No
Ledger Name	Yes	No	90		Mandatory Column R.12 only	No
Group ID	Yes	No	100			No
Batch Name	Yes	No	110			No
Batch Description	Yes	No	120			No
Journal Name	Yes	No	130		Mandatory Column	No
Journal Description	Yes	No	140			No
Journal Reference	Yes	No	150			No
Period	Yes	No	160			No
Category	Yes	No	170			No
Effective Date	Yes	No	180			No

Journal & Lines Form

- Data entry forms are available for each section of data in the applicable template (Actuals, Budget Amounts, Budget Journals, Encumbrances)
- Pop- up calendars available for dates
- Fields are validated using list of values from EBS
- Fields color coded to indicate if mandatory or optional
- Most fields are optional and can be deleted from the worksheet
- Single form to access Headers and their associated Lines
- Worksheet Values are validated according to your configuration

Download Journals

- The download function is very flexible and enables you to select journals using one or more of the filters
- List of Values and search capabilities are available for filters
- The download will populate the spreadsheet with the relevant information for the journals
- The journal information can be subsequently updated and loaded back into Oracle
- The download function enables efficient maintenance of journals

Example Worksheet

The image below is an example worksheet with the following data:

Row 12 - Journal and Lines already exist in Oracle General Ledger

Row 16 - Journal and Lines exist in the interface table ready for Import into General Ledger

Row 20 - The 'Period' value is invalid - no journal lines uploaded to the interface

Row 24 - Journal and Lines exist in the interface table ready for Import into General Ledger

Row 28 - The journal is out of balance - no journal lines uploaded to the interface

Row 32 - Journal and Lines exist in the interface table ready for Import into General Ledger

The status columns enable the user to quickly see the progress of the records. The rejected rows can now be quickly corrected and reloaded.

Upload Results		Journal													
Upload Status	Upload Message	Line Status	Interface ID	Batch ID	Journal ID	Balance Type	Ledger Name	Group ID	Batch Name	Journal Name	Source	Period	Category	Effective Date	Journal Type
Default Values															
Accepted		Accepted	1590917	2967294	4720279	Actual	Vision Services (USA)	785	Hamilton Office Rent	Rent Journal Sep-14	Manual	SEP-14	Addition	09/09/2014	Standard
		Accepted	1590918												
		Accepted	1590919												
		Accepted	1590920												
Pending		Pending	1590980			Actual	Vision Services (USA)	785	Hamilton Office Rent	Rent Journal Oct-14	Manual	OCT-14	Addition	10/10/2014	Standard
		Pending	1590981												
		Pending	1590982												
		Pending	1590983												
Error	The value [Nov-14]	Validated				Actual	Vision Services (USA)	785	Hamilton Office Rent	Rent Journal Nov-14	Manual	Nov-14	Addition	11/11/2014	Standard
		Validated													
		Validated													
		Validated													
Pending		Pending	1590984			Actual	Vision Services (USA)	785	Hamilton Office Rent	Rent Journal Dec-14	Manual	DEC-14	Addition	12/12/2014	Standard
		Pending	1590985												
		Pending	1590986												
		Pending	1590987												
Error	There is a control t	Validated				Actual	Vision Services (USA)	785	Hamilton Office Rent	Rent Journal Jan-15	Manual	JAN-15	Addition	01/01/2015	Standard
		Validated													
		Validated													
		Validated													
Pending		Pending	1590988			Actual	Vision Services (USA)	785	Hamilton Office Rent	Rent Journal Feb-15	Manual	FEB-15	Addition	02/02/2015	Standard
		Pending	1590989												
		Pending	1590990												
		Pending	1590991												

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